

# American Legion Auxiliary

(Due Dates for Department of Idaho)

Department of Idaho fiscal year (September 1<sup>st</sup> to August 31<sup>st</sup>)

Department membership fiscal year (January 1<sup>st</sup> to December 31<sup>st</sup>)

## 990 Filing

**(Please file between the following dates each year!)**

The IRS form 990 is the application used by 501 (C) (3) nonprofit to apply for tax exempt status. It must be filled every year and even though there are a few exceptions as to which nonprofits have to file if you aren't a church, political party or other specially recognized nonprofit **YOU MUST FILE ANNUALLY!**

Unit	City	Date Due	Unit	City	Date Due
1	Richfield	01/01—04/30	56	Idaho Falls	01/01—04/30
2	Boise	01/01—04/30	58	Genesee	10/01—01/31
3	American Falls	01/01—04/30	59	Aberdeen	01/01—04/30
4	Pocatello	01/01—04/30	60	Cascade	10/01—01/31
6	Moscow	01/01—04/30	65	Malad City	01/01—04/30
7	Twin Falls	01/01—04/30	67	Salmon	01/01—04/30
8	Nezperce	01/01—04/30	69	Plummer	01/01—04/30
16	Mackay	10/01—01/31	72	Council	10/01—01/31
18	Nampa	10/01—01/31	75	Kamiah	10/01—01/31
19	Fairfield	10/01—01/31	77	Paul	10/01—01/31
20	Rigby	01/01—04/30	78	Rockland	01/30—04/30
21	Downey	01/01—04/30	82	Eden	10/01—01/31
23	Blackfoot	01/01—04/30	83	Bruneau	10/01—01/31
24	Hailey	01/01—04/30	88	Lava Hot Springs	10/01—01/31
25	St. Maries	10/01—01/31	89	Ashton	10/01—01/31
26	Mountain Home	10/01—01/31	95	Driggs	10/01—01/31
30	Gooding	01/01—04/30	97	Swan Valley	01/01—04/30
31	Hagerman	02/01—05/31	101	Mountain Home	10/01—01/31
32	Homedale	01/01—04/30	109	Challis	01/01—04/30
33	Payette	10/01—01/31	113	Meridian	01/01—04/30
37	Grangeville	01/01—04/30	115	Ketchum	10/01—01/31

38	Craigmont	10/01—01/31	124	Albion	10/01—01/31
39	Middleton	10/01—04/30	128	Marsing	10/01—01/31
40	Cottonwood	10/01—01/31	137	Horseshoe Bend	10/01—01/31
41	Wendell	08/01—11/31	143	Post Falls	10/01—01/31
46	Jerome	01/01—04/30	149	Athol	10/01—01/31
47	Filer	10/01—01/31	155	Oldtown	10/01-01/31
50	Grace	10/01—01/31			

**District Bonds**

Due September 30<sup>th</sup> every year. \$43.22

**Unit Bonds**

Due September 30<sup>th</sup> for three years. \$18.00

**Mailing Postage**

Due September 30<sup>th</sup> for a Unit or Individual. \$15.00

**New District and Unit Officers**

Please send in as soon as elections are completed

### **First Mailing**

(Information into Department by August 10<sup>th</sup>)

President's Message

Vice President Message

Historian's Message

Chaplain's Message

Secretary Message

Treasurer Message

NEC/National Security Message

Scholarships

Intro to the Programs & Chairperson's Names

Poppy Information

**Poppies can be ordered year around.**

(If mailed, please **use the physical address**, not PO Box because it is more expensive!

Directory

Bond & Postage Notices

### **Final Mailing**

**Information into Department by March 10<sup>th</sup>**

President's Message

Vice President's Message

Historian Message

Chaplain Message

Secretary Message

Treasurer Message

NEC/National Security Message

Announcements of new Department Officers for coming year

Annual Reports form Officers from every Chairperson

Unit Officers form for new year

District Officers form for new year

### **State Convention information for mailing**

Call to Convention/Agenda

Delegate Registration Form to Convention

Resolutions

Information for lodging

Meal tickets order from the American Legion Office (208) 342-7061